

From: [Nona Hasenfus](#)
To: [API Monogram/APIQR Notifications](#)
Subject: Action Requested: API 19B Perforator Account Migration
Date: Wednesday, September 23, 2020 4:47:30 PM
Attachments: [image003.png](#)
Importance: High

Dear API 19B Perforator Clients,

A notification was sent to you on September 9, 2020 asking that you take a few actions by September 17, 2020. We have not heard back from you so I am resending the notification, which is below...

API will be migrating your 19B Perforator Account to myCerts, API's portal for its Monogram and Quality Registrar (APIQR) Programs. You will soon be able to view the following there:

- Your 19B Perforator Facility Account
- Registered Data Sheets - under 'Certifications' tab
- Future Witness Tests - under "Audits" tab

Action Required for Account Migration: API needs the following information from you in order to migrate your account. Please complete the following steps...

1. Complete these two sections of the [API 19B Perforator Witness & Registered Design Program Application, Revision 9](#)
 - Part 2A – Application, sections 1 - 5 (billing and contact information)
 - Part 3 – Registration Agreement
2. Return the signed agreements to audits@api.org.

Your myCerts Account:

After we receive your application and signed agreement, API will create a perforator facility account in myCerts using the contact information that you provided. You will be notified via an automated email from the myCerts system that your account has been created. Please note the following:

- If the contact already has an account in myCerts with the same email address provided by you, API will associate that email address with the new perforator facility account.
- If the contact does not have an existing account in myCerts, then the contact will receive an email asking that he or she create a personal account which will be linked to the new perforator facility account.

The 19B license number, the facility name, and the facility address will exactly match the information on your current perforator account, which can be viewed on the current [19B Perforator Accounts List](#). (Note that after the migration, all of your registered design data sheets will be also be available to the public in the [API Composite List](#).)

Until further notice, when requesting a witness for a perforator test, please continue to submit the PDF version of the perforator application to audits@api.org.

Thank you and Best Regards,

Nona Hasenfus

Associate

Monogram/APIQR Program

o: 202.682.8175

e: hasenfusn@api.org

www.api.org

